

Annual Meeting of the Congregation and Corporation

Westminster Presbyterian Church

Casselton, North Dakota

January 18, 2026

Our Vision

- ~Be a Christ-centered Community
- ~Be welcoming and open to all
 - ~Promote fellowship
 - ~Rejoice in our Faith
- ~Demonstrate care and love
- ~Enhance spiritual growth for all ages
 - ~Provide meaningful worship
 - ~Spread the Word of the Gospel

Agenda

Quorum is 11 members
Convening prayer
Approval of the agenda
Minutes of the 2025 meeting

Old Business

New Business

- *appointment of tellers

- *report of the Clerk

 - Statistical report

 - Reading of Necrology Report and prayer

- *church organization reports

 - Christian Education, Building & Grounds, Finance & Mission, Worship & Ministries, Deacons, Sonshine Center

 - Nominating committee

 - Election of Elders

 - Election of Deacons

 - Election of Congregation members

 - Recognition of outgoing elder

 - Recognition of 2025 Nominating Committee

CORPORATION MEETING

- *Treasurer's Report

- Presentation of the 2026 budget

- Adjournment

- *Action Items

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Minutes of Annual and Corporate Meeting

Westminster Presbyterian Church, Casselton, ND

January 19, 2025

The annual meeting of the Westminster Presbyterian Church was called to order by Moderator Paul Campbell at 10:30 a.m. on January 19, 2025 with prayer.

The Clerk determined the presence of a quorum.

Tom Roden moved, RD Johnson seconded, to approve the agenda. Carried.

Travis Forderer moved, Ronna Discher seconded, to approve the annual meeting minutes of January 21, 2024. Carried.

Moderator Paul Campbell appointed Carter Schultz and RD Johnson to serve as tellers.

There being no old business, the statistical, necrology, and church organization reports were presented by Moderator Paul Campbell. As of January 1, 2025 active membership is 108. Annual average monthly attendance at worship is 31. The necrology report lists the following members lost in death in 2024: Lucille Kingsley, DuWayne Ellison and Joe VanLaere. Moderator Paul Campbell offered prayer.

RD Johnson moved, Jill Roden seconded, to approve the statistical, necrology, and church organization reports as printed in the annual report. Carried.

Tom Roden reported for the 2024 nominating committee. The Committee nominates Molly Terveen, Anela Forderer, and Jess Donegan as elders for the term ending January 2028.

January 2026	January 2027	January 2028
Travis Forderer	Mike Faught	Molly Terveen
Angela Wheeler	RD Johnson	Anela Forderer
Jess Forderer	Joyce Aasmundstad	Jess Donegan

There being no nominations from the floor, Carter Schultz moved, RD Johnson seconded, that nominations from the floor cease and a unanimous ballot be cast. Carried.

Tom Roden was thanked for serving two terms on Session.

The Committee nominates Craig Schultz and Linda Schultz as deacons for the term ending January 2028.

January 2026	January 2027	January 2028
Mike Nelson	Don Fraase	Craig Schultz
Pam Nelson	Joleen Fraase	Linda Schultz

There being no nominations from the floor, Jill Roden moved, Jill Roden seconded, that nominations from the floor cease and a unanimous ballot be cast. Carried.

The Committee nominates Dave Warrey, Mary Morken, Brandy Pyle, and Jill Roden as congregational representatives for the 2025 nominating committee.

There being no nominations from the floor, Jill Roden moved, RD Johnson seconded, that nominations from the floor cease and a unanimous ballot be cast. Carried.

The Committee reported that the **2025 nominating committee** chairs are Angela Wheeler, Travis Forderer and Jess Forderer.

The 2024 nominating committee was thanked for their service.

Jess Donegan and Molly Terveen were installed as elders on January 19, 2025.

CORPORATION MEETING

Todd Ellison presented the **treasurer's report**. The 2024 year-end budget showed net income of \$12,853.86.

Session has approved the **2025 budget** as printed in the annual report.

Session has approved the **2025 Compensation Package** for Commissioned Lay Pastor Paul Campbell.

Tom Roden moved, Molly Terveen seconded, to approve the treasurer's report. Carried.

Todd Ellison was thanked for his service as Treasurer. Lana Schultz was thanked for her service as Clerk of Session.

Jill Roden moved, Ronna Discher seconded, to **adjourn the annual meeting** at 11:10 a.m. Carried.

The annual meeting adjourned with prayer by Moderator Paul Campbell.

Respectfully submitted,

Lana Schultz

Travis Forderer moved, Joleen Fraase seconded, to **adjourn the annual meeting** at 11:05 a.m. Carried.

The annual meeting adjourned with prayer by Moderator Paul Campbell.

Respectfully submitted,

Lana Schultz
Clerk of Session

STATISTICAL REPORT

Active members on January 1, 2025 **108**

Members gained **7**

Reaffirmation of faith **0**

by transfer **0**

profession of faith **7**

to active **0**

Members lost **2**

by transfer **0**

by death **2**

removed **0**

Active members on January 1, 2026 **113**

NECROLOGY REPORT

Lindsey Runck

Ilene McLean

WORSHIP & MINISTRIES COMMITTEE ANNUAL REPORT 2025

Co-Chairs: Jess Forderer and Lana Schultz

Committee Members: Joyce Aasmundstad, Jess Forderer, Anela Forderer, Pam Nelson, Linda Schultz, Katie Steig, Jill Roden, Ann Ellison and Pastor Paul Campbell

Responsibilities:

- Organize Communion schedule for church year. Thank you to our communion stewards: Jess and Travis Forderer and Don and Joleen Fraase for their faithful service.
- Schedule pulpit supply when pulpit is vacant
- Organize and oversee the Fellowship & Service Groups. Thank you to our group leaders, Megan and Blaine Kremer, RD Johnson, Mike Faught and Pam and Mike Nelson, and group members for serving the church in this meaningful way.
- Communicate with church's Admin. Assistant, Ann Ellison, on events and needs for the church.
- Oversee WPC digital ministry, i.e., Facebook, website, Instagram, livestream and digital hymnal.
Thank you to Katie and Jayme Steig, Jill Roden, Ann Ellison, Anela Forderer, Mike Faught in keeping our church connected virtually.
- Change paraments, refill candles, set up seasonal decorations and banners in sanctuary.
- Manage the prayer chain; add your name by contacting a committee member
- Assist in planning special worship services at WPC and in the community.
- Work with Service Committee for funerals, weddings, etc. Thank you to our coordinators, Mary Morken, Jill Roden and Loree Halverson.
- Advent service with readers and candlelighters
- Set policy for church cancellation due to inclement weather
- Prepare committee budget and annual report

WM Committee Events for 2025:

- Ash Wednesday service including memorial wreath
- Palm Sunday service; sanctuary decorated with palm branches
- Gifts of Women Service
- Lenten service and community soup and sandwich meal
- Easter service with special music, reading, banners
- Graduate recognition
- Pie Day during fellowship for OGHS
- Maundy Thursday service with communion
- Youth Appreciation Sunday with teacher/student recognition and pictures
- Community of Care's Totally Tables Fundraiser and table decorating
- Summerfest Ice Cream Social is open to the public
- Summerfest parade float entry as WPC outreach
- Create a picture montage of years passed on bulletin board with members' help
- Good Friday prayer vigil with labyrinth
- Retirement reception for Pastor Paul—cake, ice cream, invites
- Community Unity Service of music at St. Leo's Catholic Church
- Organize bake sale and food drive in November with proceeds to the Casselton Food Pantry
- Organize Giving Tree partnership with Central Cass Treehouse
- Candlelight Christmas Eve service with communion; set service start time; prepare candles

CHRISTIAN EDUCATION COMMITTEE

ANNUAL REPORT 2025

Activities

- Collecting Coins for One Great Hour of Sharing
- Easter Breakfast served by the HS and MS Youth
- Children's Christmas Program
- Christmas wreath fundraiser
- Youth-led Worship Service
- Intergenerational Advent Event

Sunday School:

- 12 registered students

Confirmation:

- 7 participating students

The Christian Education Committee would like to thank:

Sunday School Teachers

- Anyone who signed up to teach or assist with the large group Sunday School class in 2024 including Ann Ellison, Molly Terveen, Megan Kremer, Travis Forderer, and Jess Donegan

Confirmation Leader

- Pastor Paul Campbell

Christmas Program Leader

- Travis Forderer and Jess Donegan

The Christian Education Committee: Molly Terveen (co-chair), Angela Wheeler (co-chair), Ann Ellison, Travis Forderer, Jess Donegan and Pastor Paul are grateful for the Church's support of youth ministry.

Respectfully submitted,

Angela Wheeler, co-chair

BUILDING & GROUNDS COMMITTEE 2025

Members of the Building & Grounds committee are session member Ralph Johnson and congregation members Tom Roden, Mike Nelson and Drew Roden.

The Ten Pas Room, kitchen, and main foyer were updated to LED lighting and several water-stained ceiling tiles were replaced.

We would like to thank Jess and Travis Forderer for their continued outstanding custodial services throughout the year. Also, we would like to thank Jerry Fletschock, Jr. for his snow removal services.

Thank you to everyone who assisted on these projects throughout the year.

There will, once again, be a sign up for mowing the church lawn in 2026. Please consider signing up. It's much appreciated.

If there are any issues with the church building and/or grounds, please let the Building & Grounds Committee know.

Respectfully submitted,

Ralph Johnson, Committee Chair
Committee Chair

2025 DEACON'S REPORT

Deacons meet as a committee, we communicated via email and text as needed. We ministered to those in need, shut in and dealing with a loss of family member by a phone call, visits and send cards.

The Deacons served Children Appreciation dinner honoring our Sunday school children and teachers and Rally Fall Picnic to kick off the first day of Sunday school.

Respectfully submitted,

Joleen Fraase Deacon Chair

Don & Joleen Fraase, Craig and Linda Schultz and Mike and Pam Nelson—
Westminster Presbyterian Church Deacons

WPC OUTREACH MINISTRIES

Sonshine Center, Inc.

The Sonshine Center Daycare and Christian Preschool is **GRATEFUL** for our prayers, our special offerings, our donations, our service on the Board of Directors, and our support in the Center's vision over the years in children's ministry. The Sonshine Center appreciates the church's **GENEROUS** donations of every kind in support of children's ministry. Individuals interested in supporting the work of the Sonshine Center, financially or in-kind, can call the Center at 347-5665 and ask for Director Elizabeth Lemar, or mail donations to the Center at 52 Eighth Avenue North, Casselton, ND.

Meals On Wheels

Westminster Presbyterian Church has taken on the local mission of delivering "Meals on Wheels" every Wednesday, year round. This half-hour weekly outreach provides people with a nutritional weekday meal and for some is a way to help them live independently. Volunteer on the sign-up sheet on the church bulletin board.

Rural Cass County Emergency Food Pantry

The Rural Cass County Emergency Food Pantry serves those in need by providing grocery, personal, & household items. Westminster Presbyterian Church supports this local mission with special offerings, silent auction fundraiser, and in-kind monthly food basket donations.

Central Cass Treehouse

The Treehouse is a collaborative effort through community partnerships designed to empower Central Cass elementary, middle school and high school students to meet their physical, mental, and social needs. Westminster Presbyterian Church supports this local mission by sponsoring a giving tree at Christmas.

FINANCE AND MISSION COMMITTEE

2025 ANNUAL REPORT

The 2025 committee members were: Paul Campbell, RD Johnson, Joe Morken, Nick Pyle, Todd Ellison and Michael Faught.

Four special offerings were taken in 2025:

- One Great Hour of Sharing
- Sonshine Center
- Peacemaking-25% of the offering went to the Sonshine center.
- Christmas Joy-The entire offering including Christmas eve went to the Rural Cass food pantry. The donation basket is available throughout the year. The need continues to grow.

The 2025 mission giving was \$300 for Synod and \$1200 for Presbytery.

Thank you to Todd Ellison for keeping our treasurer books in order again this year.

Also, thanks to Loree and Dale Halverson for organizing the Meals on Wheels project.

Six local charities each receive \$250.00.

- ⇒ Sonshine Center
- ⇒ Casselton Food Pantry
- ⇒ Sinner Bros-Bresnahan Healthy Child Initiative
- ⇒ Community of Care
- ⇒ Clearwater Forest
- ⇒ Casselton Ministerium

We recommended to session a budget of \$98,370.00 for 2026. Approved.

We had a good turnout on November 16 for Stewardship Sunday. A potluck dinner followed the budget presentation.

The committee is also looking for suggestions for the memorial list. Contact any committee or session member with your ideas.

Respectfully, your Finance & Mission committee

REPORT OF THE NOMINATING COMMITTEE AND ELECTION OF OFFICERS

CLASS OF SESSION

The Nominating Committee nominates Jess Forderer, Travis Forderer, and Joe Ellison for the position of elder for the term ending January 2029. The Nominating Committee nominates Lana Schultz for the position of elder for the term ending January 2028.

January 2027

Joyce Aasmundstad
Mike Faught
RD Johnson

January 2028

Molly Terveen
Anela Forderer
Jess Donegan

January 2026

Jess Forderer
Travis Forderer
Joe Ellison

Nominations from the floor.

Thank you to Angela Wheeler for serving two terms on Session.

CLASS OF DEACONS

The Nominating Committee nominates Pam Nelson and Mike Nelson for the position of deacon for the term ending January 2029.

January 2027

Joleen Fraase
Don Fraase

January 2028

Linda Schultz
Craig Schultz

January 2026

Pam Nelson
Mike Nelson

Nominations from the floor.

The **2026 NOMINATING COMMITTEE** will be tri-chaired by RD Johnson, Joyce Aasmundstad and Mike Faught.

The Nominating Committee nominates Dave Warrey, Mary Morken, Brandy Pyle and _____ as congregation representatives for the 2026 nominating committee.

Nominations from the floor.

Thank you to those who have accepted the call to serve as officers in Westminster Presbyterian Church.

Respectfully submitted,

Angela Wheeler, Travis Forderer and Jess Forderer, Nominating Committee Chairs;
Dave Warrey, Brandy Pyle, Mary Morken and Jill Roden, Congregation Reps.

WESTMINSTER PRESBYTERIAN CHURCH

TREASURERS REPORT

January through December 2025

MEMORIAL FUND / MEMORIAL FUND CE / SPECIAL PROJECTS

	AS OF 1/01/2025	\$12,853.86
UNDESIGNATED MEMORIALS		
Joe VanLaere	200.00	
Totally Tables	-320.00	
Kitchen Plaque	-55.35	
TOTAL CHANGE FOR 2025		-\$175.35
	AS OF 12/31/2025	\$12,678.51

YOUTH MEMORIAL FUND

	AS OF 1/1/2025	\$3,974.76
	AS OF 12/31/2025	\$3,974.76

SPECIAL OFFERINGS

ONE GREAT HOUR OF SHARING	1,060.32	
CHRISTMAS OFFERING (FOOD PANTRY)	582.00	
SONSHINE CENTER	140.00	
TOTAL		\$1,782.32

BUILDING FUND

	AS OF 1/1/2025	\$ 18,469.17
	AS OF 12/31/2025	\$ 18,469.17

WESTMINSTER PRESBYTERIAN CHURCH
TREASURERS REPORT
January through December 2025

	<u>Jan - Dec 25</u>
Ordinary Income/Expense	
Income	
301 · PLEDGES	101,254.84
302 · LOOSE OFFERING	912.85
303 · CHURCH SCHOOL	31.00
304 · INTEREST CHECKING	4.63
304.1 · INTEREST ON PASSBOOK / CD	1,981.23
306 · USE OF BUILDING FEES	0.00
307 * MISCELLANEOUS INCOME	0.00
Total Income	104,184.55
Expense	
510 · MINISTER	
510.1 · SALARY	52,000.00
510.3 · FICA	3,978.00
510.5 · MILEAGE REIMBURSEMENT	1,000.00
510.6 * CONTINUING ED.	1,000.00
510.7 * BOOK ALLOWANCE & VOUCHERED EXP.	1,620.61
Total 510 · MINISTER	59,598.61
515 · BENEVOLENCE	
515.1 · G.A./SYNOD/PRESBYTERY	1,500.00
515.2 · APPORTIONMENT(PER CAPITA)	5,550.00
515.5 · LOCAL CAUSES	1,500.00
Total 515 · BENEVOLENCE	8,550.00
520 · WORSHIP	
520.1 · PULPIT SUPPLY	750.00
520.5 · CHOIR MUSIC	249.00
520.6 · PIANO/ORGAN /SOUND SYSTEM REPAI	0.00
520.7 · SPECIAL MINISTRIES	0.00
520.8 · WORSHIP SUPPLIES	182.88
Total 520 · WORSHIP	1,181.88
530 · EDUCATION	
530.1 · PRESBYTERIAN TODAY	34.75
530.2 · CONFIRMATION	832.14
530.33 · CHURCH SCHOOL CURRICULUM	260.00
530.31 · CE SUPPLIES	64.32
530.4 · CAMP & CONFERENCES	0.00
530.5 · YOUTH ACTIVITIES	0.00
Total 530 · EDUCATION	1,191.21

540 · ADMINISTRATION

540.1 · SESSION EXPENSES	128.35
540.12 · FELLOWSHIP EXPENSES	193.99
540.2 · DEACON EXPENSES	-191.58
540.3 · PHONE BILLS	417.39
540.4 · SUPPLIES	489.92
540.5 · POSTAGE/BULKMAIL	227.00
540.6 · SECRETARY	3,600.00
540.61 · TREASURER	3,000.00
540.7 · COMPUTER EXPENSES	899.88
540.8 · FEES	60.00
540.81 · WSI - WORKFORCE SAFETY & INS.	250.00
540.82 * ONLINE GIVING EXPENSE	0.00

Total 540 · ADMINISTRATION	9,074.95
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550 · BUILDING

550.10 · CUSTODIAN	4,500.00
550.15 · GROUNDS KEEPER	420.00
550.2 · MAINTENANCE/SUPPLIES/REPA	141.20
550.3 · NATURAL GAS	2,250.94
550.4 · ELECTRIC BILL	838.74
550.5 · UTILITIES	1,454.84
550.6 · INSURANCE	5,237.00
565 * Taxes	57.36

Total 550 · BUILDING	14,900.08
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Total Expense	94,496.73
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Net Ordinary Income	9,687.82
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Net Income	<u>9,687.82</u>
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Approved 2026 Budget

	Actual	Actual	Budget
	2024	2025	2026
PROJECTED RECEIPTS			
CHURCH SCHOOL OFFERING	44.00	31.00	40.00
PLEDGES / REGULAR CONTRIBUTIONS	100,132.87	101,254.84	95,930.00
LOOSE OFFERING	1,414.69	912.85	1,000.00
INTEREST / CHECKING & PASSBOOK	3,990.31	1,985.86	1,400.00
USE OF BUILDING FEES	0.00	0.00	0.00
MISCELLANEOUS INCOME	0.00	0.00	0.00
TOTAL INCOME	\$105,581.87	\$104,184.55	\$98,370.00
PROJECTED EXPENDITURES			
MINISTER			
SALARY	50,000.00	52,000.00	52,000.00
PNC	0.00	0.00	0.00
HOUSING & UTILITIES	0.00	0.00	0.00
PENSION & MEDICAL	0.00	0.00	0.00
TRAVEL	1,000.00	1,000.00	0.00
FICA	3,825.00	3,978.00	0.00
CONTINUING ED.	1,000.00	1,000.00	0.00
BOOK ALLOWANCE / VOUCHERED EXPENSE	1,700.00	1,620.61	0.00
TOTAL MINISTER	57,525.00	59,598.61	52,000.00
BENEVOLENCE			
GA/SYNOD/PRESBYTERY MISSIONS	1,500.00	1,500.00	1,500.00
APPORTIONMENT (PER CAPITA)	5,850.00	5,550.00	5,400.00
LOCAL MISSION	1,740.00	1,500.00	1,500.00
TOTAL BENEVOLENCE	9,090.00	8,550.00	8,400.00
WORSHIP			
PULPIT SUPPLY	750.00	750.00	7,800.00
ORGANIST	0.00	0.00	0.00
DIGITAL HYMNAL UPDATES	0.00	0.00	200.00
PIANO/ORGAN/SOUND SYSTEM REPAIR	0.00	0.00	200.00
CHOIR MUSIC	238.00	249.00	250.00
SPECIAL MINISTRIES	0.00	0.00	400.00
WORSHIP SUPPLIES	263.45	182.88	300.00
FAITH & WELLNESS	0.00	0.00	100.00
EVANGELISM & SOCIAL DIRECTOR	0.00	0.00	0.00
TOTAL WORSHIP	1,251.45	1,181.88	9,250.00
CHRISTIAN EDUCATION			
PRESBYTERIAN TODAY	34.75	34.75	30.00
CONFIRMATION	491.23	832.14	0.00
C.E. SUPPLIES	29.99	64.32	250.00
CHURCH SCHOOL CURRICULUM	16.75	260.00	150.00
LIBRARY/RESOURCE CUR.	0.00	0.00	50.00
CAMP & CONFERENCES	0.00	0.00	150.00
YOUTH ACTIVITIES	0.00	0.00	500.00
INTERGENERATIONAL EVENTS	0.00	0.00	250.00
TOTAL CHRISTIAN EDUCATION	572.72	1,191.21	1,380.00

Approved 2026 Budget

	Actual	Actual	Budget
	2024	2025	2026
ADMINISTRATION			
SESSION EXPENSES	156.70	128.35	150.00
FELLOWSHIP EXPENSE	0.00	193.99	250.00
DEACON EXPENSES	-231.00	-191.58	0.00
PHONE BILLS	412.80	417.39	425.00
SUPPLIES & POSTAGE	861.45	716.92	900.00
SECRETARY	3,600.00	3,600.00	3,600.00
TREASURER	3,000.00	3,000.00	3,000.00
COMPUTER EXPENSES	899.88	899.88	1,000.00
MISC. FEES	60.00	60.00	60.00
WORKERS COMPENSATION	250.00	250.00	250.00
FICA	0.00	0.00	0.00
ONLINE GIVING EXPENSE	329.52	0.00	0.00
TOTAL ADMINISTRATION	9,339.35	9,074.95	9,635.00
BUILDING AND GROUNDS			
CUSTODIAN	4,500.00	4,500.00	4,500.00
GROUND KEEPER	390.00	420.00	1,000.00
MAINTENANCE/SUPPLIES/REPAIRS	1,594.25	141.20	1,400.00
NATURAL GAS	1,903.94	2,250.94	3,200.00
ELECTRIC BILL	827.16	838.74	850.00
UTILITIES	1,469.34	1,454.84	1,450.00
INSURANCE	4,744.00	5,237.00	5,250.00
MISC BILLS	0.00	0.00	0.00
TAXES/SPECIALS	0.00	57.36	55.00
TOTAL BUILDINGS AND GROUNDS	15,428.69	14,900.08	17,705.00
TOTAL EXPENSES	\$93,207.21	\$94,496.73	\$98,370.00
NET ORDINARY INCOME	\$12,374.66	\$9,687.82	\$0.00

Balance Sheet December 31, 2025

	<u>Dec 31, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
101 · CHECKING	2,548.18
108 · BREMER PASSBOOK SAVINGS	<u>64,036.10</u>
Total Checking/Savings	66,584.28
Other Current Assets	
102 * Undeposited Funds	600.00
106 · NEW COVENANT FUND 1053790	147,380.79
107 · N.C. GROWTH FUND 1014388	87,750.54
110 * BREMER CD	<u>46,647.51</u>
Total Other Current Assets	<u>282,378.84</u>
Total Current Assets	<u>348,963.12</u>
TOTAL ASSETS	<u>348,963.12</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
208 · SR. HIGH YOUTH	1,311.81
209 · BUILDING FUND	18,469.17
210 · MEMORIAL FUND	
210.2 · YOUTH MEM. FUND	3,974.76
210 · MEMORIAL FUND - Other	<u>12,678.51</u>
Total 210 · MEMORIAL FUND	16,653.27
218 · VBS Fund	<u>1,569.34</u>
Total Other Current Liabilities	<u>38,003.59</u>
Total Current Liabilities	<u>38,003.59</u>
Total Liabilities	38,003.59
Equity	
1000 · UNREALIZED GAIN/LOSS ON INVEST	138,775.35
1110 · Retained Earnings	162,496.36
Net Income	<u>9,687.82</u>
Total Equity	<u>310,959.53</u>
TOTAL LIABILITIES & EQUITY	<u>348,963.12</u>